



World Economic Forum 2024 in Davos

Regulations regarding the issuance of «Diplomatic Clearances»

Regulations valid from 15 to 19 January 2023

1. General regulations

Applications for *Diplomatic Clearances* must be submitted to the Federal Office of Civil Aviation (FOCA) as early as possible, but no later than 5 working days prior to the state flight.

There is no guarantee that aircraft parking will be available at Zurich (LSZH). It is recommended to use alternate aerodromes such as Basel-Mulhouse (LFSB), Friedrichshafen (EDNY), Stuttgart (EDDS), St. Gallen-Altenrhein (LSZR), Bern (LSZB) or Milan-Malpensa (LIMC).

The military airport of Dübendorf (LSMD) is not available for state flights.

Direct flights from abroad to the heliport Davos (LSMV) are basically not allowed. Prior authorisation from FOCA/Helicopter Flight Operations and accreditation by Swiss Air Force is always required.

For flights to Samedan (LSZS), it is not permitted to file Zurich (LSZH) or Geneva (LSGG) as an alternate aerodrome (ALTN). In addition, a PPR (Prior Permission Required) and a briefing prior to the flight is mandatory. Further information is available under www.engadin-airport.ch

- No *Diplomatic Clearance* will be issued without clear parking situation.

1.1. Customs

Flights into Switzerland must in any case arrive or make a stopover at a customs airport to ensure entry into Switzerland.

1.2. Opening hours of aerodromes for flights with Diplomatic Clearances

Zurich airport:	06.30-23.30 local time (planning until 23.00 only) ¹
Davos Stilli heliport:	08.00-22.00 local time
Other airports:	according to Swiss aviation publications (AIP)

- No exemptions from above opening hours can be granted except in case of extraordinary circumstances (e.g. civil unrest or natural disaster in the home country).

¹ Arrivals/departures of flights must be planned until 23.00 local time. Flights between 23.00 and 23.30 local time are allowed in case of delays only. No exemptions from above opening hours can be granted except in case of extraordinary circumstances (e.g. civil unrest or natural disaster in the home country).

1.3. Noise abatement

Jet aircraft which have a noise certification of Chapter 2, may be planned to take-off between 09.00 and 19.00 local time, and from Monday to Friday only.

2. Airports

2.1. Ground handling / aircraft parking at Zurich airport

A ground handling agent must be contacted prior to request for a *Diplomatic Clearance*, in order to arrange the handling and the parking. Only once the handling and the parking has been confirmed, the request may be submitted to FOCA, whereby the ground handler must be indicated.

Without parking authorization for Zurich airport, any aircraft must leave the airport within two hours to park at a different airport.

The earliest landing time for aircraft without parking authorisation are allowed after 13.00 UTC (14.00 local time).

For logistics flights, no long-term parking is available and the maximum parking duration is in general two hours.

An airport slot (service type -I-) is mandatory for all fixed wing aircraft or IFR flight.

2.2. Other airports

Landing and parking must be coordinated with the local airport operator. The arrangements with respect to the airport's consent must be included with the application for *Diplomatic Clearance* submitted to FOCA.

Requirements regarding handling issues in these locations must be coordinated directly with the airport operator or handling agent.

3. Security issues and VIP support

The Swiss Federal Department of Foreign Affairs (FDFA) is responsible for security issues and VIP support. Corresponding applications shall be mailed to the Protocol FDFA.

Contact: Mrs Priska Moser
Tel: +41 58 462 33 12
Fax: +41 58 464 02 28
Email: priska.moser@eda.admin.ch

4. Flights in the sovereign territory of the Principality of Liechtenstein

1. According to the regulations listed under point 2 below, *Diplomatic Clearances* issued by the FOCA are also valid for flights in the sovereign territory of the Principality of Liechtenstein (hereinafter referred to as Liechtenstein).
2. The following flights are not included in the authorisations:
 - I. Landings of military and state aircraft in the sovereign territory of Liechtenstein;
 - II. Overflights below 12,000 feet above sea level in the sovereign territory of Liechtenstein with military aircraft.

For flights according to I., an additional *Diplomatic Clearance* must be requested from the government of Liechtenstein, and for all flights according to II., an additional *Diplomatic Clearance* is required from the FOCA.

Contact Liechtenstein: Amt für Bau und Infrastruktur (ABI)
Stabstelle Landerwerb, Recht, Sekretariat, Zivilluftfahrt
Postfach 684
FL-9490 Vaduz
Phone: +423 236 60 70
Web: www.abi.llv.li

5. Request for a Diplomatic Clearance

Please submit the request with the official WEF application form by email to:
diplomatic.clearances@bazl.admin.ch

6. Flight plan and Diplomatic Clearance Number

The crew of the aircraft must file an ICAO flight plan with the NMOC of EUROCONTROL prior to departure.

The Diplomatic Clearance authorisation number shall be inserted in item 18 of the flight plan («Other information»; sub-field RMK). For example: *RMK/DIP CLEARANCE SWITZERLAND CHxxxx 2024*. Any flight plan without or with no valid authorisation number may be suspended without prior notice.

Bern, in December 2023

Federal Office of Civil Aviation FOCA, Diplomatic Clearances

Enclosures:

- List of ground handling agents at Zurich, Bern, St. Gallen-Altenrhein