



TR SP(A) complex HPA

Application & report form

Applicant's Licence Nr.

Applicant : Last name: _____ First name: _____ Date of birth: _____

Private address: Street/box: _____

Postal code: _____ City: _____ Country: _____

Phone mobile: _____ e-mail: _____

Employed as pilot by (company name): _____

Company address: _____

Invoice and licence to be send to: ☐ company ☐ applicant

To be completed by examiner:

Proficiency check <input type="checkbox"/> SPO <input type="checkbox"/> MPO <input type="checkbox"/> SPO and MPO	<input type="checkbox"/> revalidation	<input type="checkbox"/> combined LPC/OPC <input type="checkbox"/> Route sectors >= 10 (logbook copy attached) <input type="checkbox"/> Examiner route sector (logbook copy attached)
	<input type="checkbox"/> renewal	<input type="checkbox"/> Training completion certificate/training records signed by Head of Training attached <input type="checkbox"/> Training not required, confirmation signed by Head of Training attached <input type="checkbox"/> Training not required, confirmation of valid 3 rd country ICAO type rating
Skill Test <input type="checkbox"/> SPO <input type="checkbox"/> MPO <input type="checkbox"/> SPO and MPO	<input type="checkbox"/> initial TR	<input type="checkbox"/> Training completion certificate/training records signed by Head of Training attached

Details of check:	<input type="checkbox"/> PIC	<input type="checkbox"/> COPI	<input type="checkbox"/> simulator	<input type="checkbox"/> aeroplane	
Date: _____	Type of aeroplane: _____	ID Nr/ registration: _____	Training centre: _____		
Departure: _____ _____	Destination: _____ _____	Block-off: _____ _____	Block-on: _____ _____	Block time: _____ _____	# of landings: _____ _____

Result:	<input type="checkbox"/> passed	<input type="checkbox"/> failed (see last page)	<input type="checkbox"/> partial passed (see last page)	<input type="checkbox"/> PBN APCH*
*To establish or maintain PBN privileges, one approach shall be an RNP APCH. Where an RNP APCH is not practicable, it shall be performed in an appropriately equipped FFS. By way of derogation from the subparagraph above, in cases where a proficiency check for revalidation of PBN privileges does not include an RNP APCH exercise, the PBN privileges of the pilot shall not include RNP APCH. The restriction shall be lifted if the pilot has completed a proficiency check including an RNP APCH exercise.				
Remarks: 				
<i>I confirm that the test/check has been carried out in full compliance with the provisions of FCL.1005, FCL.1015(c) and FCL.1030.</i>				
Examiner last name: _____		First name: _____		
Examiner licence Nr.: _____		Foreign Examiner Certificate Nr.: _____		
Date and place: _____		Signature of Examiner: _____		

To be completed by applicant:

I declare that
<ul style="list-style-type: none">I do not possess a pilot licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another EASA Member State.I have not applied for a pilot licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another EASA Member State.I have never possessed any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another EASA Member State which was revoked or suspended in any other EASA Member State.the information provided is correct. I am aware of the consequences of providing false information, such as being denied a license, certificate, rating, authorisation or attestation, or having it revoked or cancelled.
Date and place:Signature of applicant

ADMINISTRATIVE INFORMATION – FOR FOCA ONLY

Version	ISS 02 REV 02 / 03.01.2024	Prepared by	SBFP / pah	Released by	SL SBFP, 21.12.2023
Business object	BAZL-341.301.-1	Revised by	SBFP / spe	Distribution	Internal / External



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Section 0 Examination of theoretical knowledge		passed	failed	
Examiner initials	M	<input type="checkbox"/>	<input type="checkbox"/>	
Section 1. Flight Preparation		passed	failed	n/a
1.1.	Performance calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.	Aeroplane external visual inspection; location of each item and purpose of inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3.	Cockpit inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.4.	Use of checklist prior to starting engines, starting procedures, radio and navigation equipment check, selection and setting of navigation and communication frequencies	M	<input type="checkbox"/>	<input type="checkbox"/>
1.5.	Taxiing in compliance with air traffic control or instructions of instructor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.6.	Before take-off checks	M	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials				
Section 2. Take offs		passed	failed	n/a
2.1.	Normal take off with different flap settings, including expedited take-off	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2.	Instrument take-off; transition to instrument flight is required during rotation or immediately after becoming airborne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.	Crosswind take-off	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4.	Take-off at maximum take-off mass (actual or simulated take-off mass)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5.	Take-off with simulated engine failure			
2.5.1.	Shortly after reaching V_2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5.2.	Between V_1 and V_2 (on FFS only)	M	<input type="checkbox"/>	<input type="checkbox"/>
2.6.	Rejected take-off at a reasonable speed before reaching V_1	M	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials				
Section 3. Flight manoeuvres and procedures		passed	failed	n/a
3.1.	Manual flight with and without flight directors (no autopilot, no autothrust/autothrottle, and at different control laws, where applicable)			
3.1.1.	At different speeds (including slow flight) and altitudes within the FFS training envelope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.2.	Steep turns using 45° bank, 180° to 360° left and right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.3.	Turn with and without spoilers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.4.	Procedural instrument flying and manoeuvring including instrument departure and arrival, and visual approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2.	Tuck under and Mach buffets (if applicable) and other specific flight characteristics of the aeroplane (e.g. Dutch Roll) (on FFS only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.	Normal operation of systems and controls of engineer's panel (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3.4. Normal and abnormal operations of following systems: A mandatory of 3 abnormal items shall be selected from 3.4.0 to 3.4.14 inclusive				
3.4.0.	Engine (if necessary) propeller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.1.	Pressurisation and air-conditioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.2.	Pitot/static system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.3.	Fuel system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.4.	Electrical system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.5.	Hydraulic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.6.	Flight control and trim-system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.7.	Anti-icing/de-icing system, glare shield heating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.8.	Autopilot/Flight director	MSP only	<input type="checkbox"/>	<input type="checkbox"/>
3.4.9.	Stall warning devices or stall avoidance devices, and stability augmentation devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.10.	Ground proximity warning system, weather radar, radio altimeter, transponder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.11.	Radios, navigation equipment, instruments, flight management system FMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.12.	Landing gear and brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.13.	Slat and flap system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.14.	Auxiliary power unit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.5.	Not applicable			
3.6. Abnormal and emergency procedures: A mandatory of 3 emergency items shall be selected from 3.6.1 to 3.6.9 inclusive				
3.6.1.	Fire drills e.g. engine, APU, cabin, cargo compartment, flight deck, wing and electrical fires including evacuation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.2.	Smoke control and removal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.3.	Engine failures, shutdown and restart at a safe height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.4.	Fuel dumping (simulated)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.5.	Wind shear at take-off / landing (on FFS only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.6.	Simulated cabin pressure failure/emergency descent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.7.	Incapacitation of flight crew member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.8.	Other emergency procedures as outlined in the appropriate Aeroplane Flight Manual (AFM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6.9.	TCAS event (on FFS only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.7.	Upset recovery training			
3.7.1.	Recovery from stall events in: - take-off configuration - clean configuration at low altitude - clean configuration near maximum operating altitude; and - landing configuration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.7.2.	The following upset exercises - recovery from nose-high at various bank angles; and - recovery from nose-low at various bank angles (on FFS only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.	Instrument flight procedures			
3.8.1.	Adherence to departure and arrival routes and ATC instructions	M	<input type="checkbox"/>	<input type="checkbox"/>
3.8.2.	Holding procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.3.	3D operations to DH/A of 200 ft or to higher minima if required by the approach procedure			
3.8.3.1.	manually, without flight director skill test only	M	<input type="checkbox"/>	<input type="checkbox"/>
3.8.3.2.	manually, with flight director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.3.3.	with autopilot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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3.8.3.4.	Manually, with one engine simulated inoperative during final approach, either until touchdown or through the complete missed approach procedure (as applicable), starting: (i) before passing 1 000 ft above aerodrome level; and (ii) after passing 1 000 ft above aerodrome level. In aeroplanes which are not certificated as transport category aeroplanes (JAR/FAR 25) or as commuter category aeroplanes (SFAR 23), the approach with simulated engine failure and the ensuing go-around shall be initiated in conjunction with the 2D approach in accordance with 3.8.4. The go-around shall be initiated when reaching the published obstacle clearance height/altitude (OCH/A); however, not later than reaching an MDH/A of 500 ft above the runway threshold elevation. In aeroplanes having the same performance as a transport category aeroplane regarding take-off mass and density altitude, the instructor may simulate the engine failure in accordance with exercise 3.8.3.4.	M choice of (i) or (ii)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.4.	2D operations down to the MDH/A	M	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.5.	Circling approach under following conditions: - (a) * approach to the authorised minimum circling approach altitude at the aerodrome in question in accordance with the local instrument approach facilities in simulated instrument flight conditions followed by: - (b) circling approach to another runway at least 90° off centreline from final approach used in item a), at the authorised minimum circling approach altitude; Remark: if a) and b) are not possible due to ATC reasons a simulated low visibility pattern may be performed		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.6.	Visual approaches		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials					
Section 4. Missed Approach procedures			passed	failed	n/a
4.1.	Go-around with all engines operating* during a 3D operation on reaching decision height.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.	Go-around with all engines operating* from various stages during an instrument approach		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.	Other missed approach procedure		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.4.	Manual go-around with the critical engine simulated inoperative after an instrument approach on reaching DH, MDH or MAPt	M	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.5.	Rejected landing with all engines operating - from various heights below DH/MDH -after touchdown (balked landing) In aeroplanes which are not certificated as transport category aeroplanes (JAR/ FAR 25) or as commuter category aeroplanes (SFAR 23), the rejected landing with all engines operating shall be initiated below MDH/A or after touchdown		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials					

Section 5. Landings		passed	failed	n/a
5.1.	Normal landings* with visual reference established when reaching DA/H following an instrument approach operation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.2.	Landing with simulated jammed horizontal stabiliser in any out-of-trim position. (on FFS only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.3.	Crosswind landings (aircraft, if practicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.4.	Traffic pattern and landing without extended or with partly extended flaps and slats.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.5.	Landing with critical engine simulated inoperative	M	<input type="checkbox"/>	<input type="checkbox"/>
5.6.	Landing with two engines inoperative, - Aeroplanes with three engines: the centre engine and one outboard engine as far as practicable according to data of the AFM. - Aeroplanes with four engines: two engines on one side (on FFS only)	M skill test only	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials				

MPO to SPO extension only (shall be flown as an additional SP flight)		passed	failed	n/a
2.5.	Take-off with simulated engine failure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5.1	Shortly after reaching V ₂			
2.5.2	Between V ₁ and V ₂ (on FFS only)	M	<input type="checkbox"/>	<input type="checkbox"/>
3.4	At least one maneuver/procedure, specify:	M	<input type="checkbox"/>	<input type="checkbox"/>
3.4.8	Autopilot/Flight director	M	<input type="checkbox"/>	<input type="checkbox"/>
3.8.3.4	(i) or (ii), specify:	M	<input type="checkbox"/>	<input type="checkbox"/>
4.4	Manual go-around with the critical engine simulated inoperative after an instrument approach on reaching DH, MDH or MAPt	M	<input type="checkbox"/>	<input type="checkbox"/>
5.5		M	<input type="checkbox"/>	<input type="checkbox"/>
Examiner initials				

Detail of SP flight		Departure:	Destination:
Block-off:	Block-on:	Block time:	# of landings:

To be completed by foreign examiner:

I hereby declare that I,.....
have reviewed and applied the relevant national procedures and requirements of the FOCA contained in the last version of the Examiner Differences Document.
datesignature.....



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This page should be completed in all cases by the Examiner. Refer to GM/INFO Examination Guide for details

Competency Performance Indicator (PI) For Observable Behaviours OBS, refer to GM/INFO Examination Guide	Remark and notes	Grading Section				
		fail 1	2	3	4	5
K - Application of knowledge Demonstrates knowledge and understanding of relevant information, operating instructions, aircraft systems and the operating environment						
P - Application of procedures and compliance with regulations Identifies and applies appropriate procedures in accordance with published operating instructions and applicable regulations						
M - Aircraft flight path management — manual control Controls the flight path through manual control						
A - Aircraft flight path management — automation Controls the flight path through automation						
C - Communication Communicates through appropriate means in the operational environment, in both normal and non-normal situations						
L - Leadership & teamwork Influences others to contribute to a shared purpose. Collaborates to accomplish the goals of the team						
D - Problem-solving — decision-making Identifies precursors, mitigates problems, and makes decisions						
S - Situation awareness and management of information Perceives, comprehends/manages information and anticipates its effect on the Flight						
W - Workload management Maintains available workload capacity by prioritising and distributing tasks using appropriate resources						
Free Text/ notes						



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This page has to be completed and signed by examiner and applicant if test/check failed or partial passed.

Failed item:	Remarks:

Details of the failed or partial passed test/check:

Date and Place	I have received the test/check result and been informed about my rights of appeal	Signature of examiner
Date and Place	Signature of applicant	

Hinweis:

Innert 10 Tagen nach Zustellung des Ergebnisses vom Skill Test/Proficiency Check kann beim Bundesamt für Zivilluftfahrt, 3003 Bern, schriftlich die Ausstellung einer beschwerdefähigen Verfügung über das Prüfungsergebnis verlangt werden.

Remarque:

Il est possible, dans les dix jours suivant la communication du résultat du Skill Test/Proficiency Check d'obtenir, sur requête écrite auprès de l'Office fédéral de l'aviation civile, 3003 Berne, une décision susceptible de recours portant sur le résultat dudit examen.

Avviso:

Entro dieci giorni dall'invio dei risultati dello Skill Test/Proficiency Check può essere richiesta per iscritto all'Ufficio federale dell'aviazione civile, 3003 Berna, una decisione impugnabile sull'esito dell'esame.

Remark:

Within 10 days after receipt of this skill test/proficiency check result, an appealable decision about the test / check results may be requested in writing to the Federal Office of Civil Aviation, 3003 Bern, using one of the official languages (German/French/Italian)