



Federal Department of the Environment, Transport, Energy and
Communications DETEC

Federal Office of Civil Aviation FOCA
Safety Division - Aircraft

Application for significant changes or variation of scope and terms of Part 21 POA

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Block 1: The name must be entered as written on the current approval certificate. Where a change in the name is to be announced state the old name and address here, while using Block 5 for the information about the new name and address. The change of name and/or address must be supported by evidence, e.g. by a copy of the entry in the register of commerce.

Block 2: State the current approval reference number.

Block 3: State the locations for which changes in the terms of approval are requested or state "N/A" if no change is to be anticipated here.

Block 4: This Block must include further details for the variation of the scope of approval for the addresses indicated in Block 3. The Block "General" must include overall information for the change (including changes e.g. in workforce, facilities etc.), while the Block "Scope of approval" must address the change in the scope of work and products/categories following the principles laid down in the GM 21A.151. The Block "nature of privileges" must indicate a change in the privileges as defined in 21A.163(b)-(e). State "N/A" if no change is anticipated here.

Block 5: This Block must state the changes to the organisation as defined in the current production organisation exposition, including changes the organisational structure, functions and responsibilities. This Block must therefore also be used to indicate a change in the accountable manager in accordance with 21A.145(c)(1) or a change in the nomination of the responsible managers in accordance with 21A.145(c)(2). A change in the nomination of responsible managers must be accompanied by the corresponding EASA Forms 4. State "N/A" if no change is anticipated here.

Block 6: State the position and name of the accountable manager here. Where there is a change in the nomination of the accountable manager, the information must refer to the nominee for this position. State "N/A" if no change is anticipated here.

In case of an application for a change of the accountable manager the EASA Form 51 must be signed by the new nominee for this position. In all other cases the EASA Form 51 must be signed by the accountable manager.